



About the CCA Internship Program

The CCA Internship Program is intended for recent graduates with a graduate or professional degree who have an interest in the use of science and evidence for public policy. The program provides an opportunity for successful applicants to work at the interface of science and public policy while developing a network of contacts beyond academia that will serve them well into the future.

Research interns engage directly in the CCA's assessment process and gain experience interacting with experts at panel meetings, carrying out research and writing in support of assessments, and helping to bring reports through production. Assigned projects will be in one of the many subject areas of CCA's current assessments, including health, energy, environment and climate change, science and technology policy, and economics.

Eligibility

The internship is an opportunity to acquire professional non-academic work experience. Individuals who have completed a graduate or professional degree are eligible to apply. Degrees may be in: natural, social or health sciences; law; engineering; or the humanities.

French language proficiency is an asset; however, day-to-day work at the CCA is conducted in English.

Timeframe

The internship program is a full-time commitment of six months. In line with the guidance of public health departments, the internship will begin as a remote opportunity due to the Covid-19 pandemic. The CCA office is located in Ottawa.

Application Process

The application deadline is January 11, 2021. The start date is March 1, 2021. Applications and letters of reference should be addressed to Anita Melnyk at internship@cca-reports.ca. Candidates may submit all application materials in English or French, excluding the writing sample which must be in English.

A complete application includes the following:

- A cover letter
- An up-to-date CV
- A writing sample of **500 words or less** to assess a candidate's ability to communicate effectively and take a multidisciplinary view of a public policy issue
 - What is the relevance to public policy in Canada and what types of evidence would be required to answer the following question: "*In light of the current trends affecting the evolution of connected and automated vehicle technologies and shared mobility, what impacts, opportunities, and challenges do these present for Canadian industry, governments, and Canadians more broadly?*"
- A minimum of two letters of references. Referees should address the following:

- Relationship to the candidate.
- Candidate's strongest assets.
- Areas to strive for improvement.
- Communications skills (oral and written).
- Linguistic capacity (French and English) where relevant.

Note: Reference letters should be sent independently of the rest of the application, by the referees, and must be received by the application deadline.

Stipend

The internship stipend is intended to offset living expenses for the period of the internship. The stipend for a six-month term is \$18,500.

Contact

If you have any additional questions about the program, please contact us at internship@cca-reports.ca.